



Position Description

INSECT ZOO ASSISTANT

Position Summary:

Assist with the care of animals, public programming, and supervision of youth volunteers (ZooTeens) at the Insect Zoo.

Resumes Accepted: February 1st – March 31th

Interviews in mid-April

Position Begins: June 1st (estimate) **Position Ends:** September 10th (estimate)

Minimum requirements:

Must be at least 18 years old and have experience in public presentations and working with children. Must have an interest in invertebrates. All applicants are subject to a criminal background check.

Type of Position & Compensation:

Part-time or full-time temporary position. Weekend work required.

Pay rate is \$9.50/hour

Required knowledge skills and abilities:

- Ability to communicate effectively, in writing and orally
- Knowledge of arthropods
- Ability to implement educational public presentations
- Ability to provide direction to youth volunteers
- Ability to develop and maintain effective working relationships with employees, volunteers and the public

Responsibilities:

- Ensure the safety of all staff, volunteers, visitors, and animals
- Assist with the daily operation of the Insect Zoo
- Work cooperatively with all Zoo staff to ensure the success of the Insect Zoo
- Help to further an appreciation of all animals - particularly invertebrates
- Work to promote the Zoo as an educational environment
- Help to create valued and meaningful roles for ZooTeens
- Create a supportive atmosphere for ZooTeens.
- Support all Zoo and Metro policies

Specific Duties:

(over)

- Assist with the seasonal operation of the Insect Zoo, as assigned by the Insect Zoo Coordinator or Insect Zoo Assistant Coordinator
- Assist with the supervision of volunteers
- Work with Animal Care staff to ensure proper animal care techniques are followed
- Assist with the development of new exhibits and the educational message of each, under supervision of the Coordinator or Assistant Coordinator
- Work with the education staff to develop an effective, educational message(s) for interpretation occurring at the Insect Zoo
- Serve as a role model for volunteers on proper interpretive techniques
- Assist in the implementation of training program for ZooTeen volunteers
- Provide individual volunteers with the instruction on skills necessary for them to be effective educational interpreters
- Continually challenge ZooTeens, encouraging them to develop new skills

Responsible To:

The Insect Zoo Assistant is supervised by the Insect Zoo Coordinator.

Send Interest/Skills Overview, Cover Letter, and Resume to:

Seasonal Positions

Oregon Zoo Conservation Division

4001 SW Canyon Road

Portland OR 97221