

# Budget Subcommittee Work Plan

## Zoo Bond Citizens' Oversight Committee

**Goal:** Recommend a strategy to the Zoo Bond Citizens' Oversight Committee regarding allocation of the remaining bond funds.

**Objectives:**

- Assess budget allocation process and recommend adjustments
- Evaluate cost escalation assumptions and recommend adjustments
- Evaluate remaining project scope, schedule and budget and recommend adjustments
- Evaluate project modification options and recommend adjustments
- Recommend scope, schedule and/or budget amendments to the larger committee for approval prior to any Metro Council amendments

**Members:**

- Susan Hartnett, Robin Pierce, Ruth Shelly, Kevin Spellman, Dick Stenson, Karen Weylandt

| Subcommittee                | Meeting 1<br>August/September  | Meeting 2<br>October  | Meeting 3<br>December  |
|-----------------------------|--|---|--|
| <b>Agenda</b>               | Review subcommittee purpose and work plan<br>Identify subcommittee chair<br>Review remaining scope, schedule and budget<br>Review budget allocation process<br>Review cost escalation assumptions for remaining bond projects<br>Identify questions and highlights for larger committee (9/14 meeting) | Evaluate project modification options<br>Identify questions and highlights for larger committee   | Finalize project scope, schedule and budget recommendations<br><br>Identify report out to Oversight Committee (special full committee meeting Jan. 2017) |
| <b>Outcome</b>              | Committee chair selected<br>Revised work plan, as needed<br><br>Recommend adjustments to the budget allocation process and cost escalation assumptions<br><br>Questions/highlights for Oversight Committee   | Revised work plan, as needed<br><br>Recommend project modifications<br><br>Questions/highlights for Oversight Committee (11/9)  | Recommend project scope, schedule and/or budget amendments   |
| <b>Background Materials</b> | Proposed work plan<br><br>Memo outlining the current program status, budget allocation process, unallocated funds, cost escalation assumptions, and project modification options for consideration   | Memo outlining project modification options and scenarios <ul style="list-style-type: none"> <li>• Polar Passage 100% SD</li> <li>• Primate Conservation</li> <li>• Rhino Conservation</li> </ul> | Memo outlining project modification options and scenarios  |